



Golden West College Foundation
Minutes for March 29, 2023

CALL TO ORDER

Steve Olmsted called the meeting to order at 4:33 PM.

PUBLIC COMMENTS

Steve welcomed Trustee Lorraine Prinsky and Acting President Meridith Randall to the meeting.

APPROVAL OF MINUTES

Steve Olmsted presented the minutes of January 29, 2023. Motion to accept (Olmsted), Second (Bryan). Passed by majority vote.

APPROVAL OF MINUTES FOR ANNUAL REPORT

Steve Olmsted presented the minutes of the January 2023 Annual Meeting. Motion to accept (Castrey), Second (Sobhi). Passed by majority vote.

APPROVAL OF TRESURE REPORT

Paul Wisner reviewed the Treasure Report through February 2023.
Motion to accept as presented (Castrey), Second (Samuel). Passed by unanimous vote.

APPROVAL OF INVESTMENT REPORT

Paul Wisner reviewed the Investment Report through February 2023.
Motion to accept as presented (Castrey), Second (Wirta). Passed by unanimous vote.

APPROVAL OF EXPENDITURES

Paul Wisner reviewed and presented the Expenditure report through February 2023
Motion to accept Expenditure Report as presented (Samuel), Second (Bryan). Passed by unanimous vote.

ACTING PRESIDENTS REPORT

Acting President Meridith Randall reported on the following:

- Change in GWC leadership effective Friday, March 24, 2023. Tim McGrath was placed on administrative leave, and Meridith Randall was announced as Acting President. The Board of Trustees will meet on Tuesday, April 4th to announce next steps for GWC campus.
- The executive team has been focusing on campus safety and putting new procedures and updating emergency policies.
- The campus has experienced a few incidents in the past weeks:
 - A former student / employee came to campus (Student Services Center) after sending violent sexual emails to 20 employees. The district has been granted a temporary restraining order and will file for a permanent order on April 18th.

- A male suspect was riding a bike on campus when he pulled a gun out of his backpack and showed it to two students near the Goldenwest & McFadden corner of campus.
- Later the next week, the suspect was reported again on campus, but was not apprehended.
- These incidents showed our campus communications plan was not set up properly. The executive team is working to update and implement measures to improve communication and overall safety. Some work is already completed, and others are in progress.

Completed

- **Communications plan:** a draft of the new Crisis Communications plan has been sent to campus and will be revised after feedback from employees.
- **ReGroup training:** ReGroup is the system used to send emails and texts simultaneously to all employees, students, and campus partners
- **Blue phones:** The blue emergency phones throughout campus were tested and, if needed, repaired this week so that people on campus can make emergency calls. We will test them monthly from this point forward. Signs on the phones will advise people to call 911 if the phone is not functional.
- **Signage:** 150 bright yellow signs as well as 11 sandwich boards have been placed throughout the campus with the Public Safety number and other brief information in case anyone needs to report an emergency.
- **Emergency call buttons on phones:** On every phone throughout campus, a GWC Emergency button has been programmed so that anyone near a phone can quickly reach GWC's Public Safety office without lifting the receiver. Sixty-two additional phones have been added to classrooms and other instructional spaces.
- **Additional public safety personnel:** We have hired additional contract security personnel to focus on high traffic areas, such as Student Services and the LRC, and to patrol the instructional areas. Our current Public Safety staff will continue to patrol and be highly visible.
- **Employee trainings:** This past week, 180 of us attended an active shooter/lockdown training and 150 attended a de-escalation training. We will repeat trainings and/or make videos available for the rest of the semester.
- **Panic buttons:** We have checked all 42 buttons and will be conferring with an expert about additional locations.

In progress

- **Communication outside on campus:** Several people noted that members of our community who are visiting campus will not receive notices sent by email or text. Our plan is to use the blue phones to broadcast announcements. Until that is in place, Public Safety personnel will be assigned campus areas to make announcements from patrol cars.
- **Window coverings:** By the end of next week, we plan to have identified windows that need coverings and have those ordered.
- **Locking mechanisms for some doors:** Along with the windows, we will identify doors that need indoor locking mechanisms and purchase those as quickly as possible.
- **Lockdown locations and escape routes:** Public Safety personnel will be making the rounds of all on campus areas to locate appropriate locations for staff to access during a lockdown as well as escape routes. We expect to have the done within a week.
- **Surveillance cameras:** We are reviewing the current locations and are adding more. This should take place in June.
- **Threat assessment consultant:** We are meeting with an expert next week to conduct a campus assessment and make recommendations.
- **Counseling:** We are meeting with a company on Monday to determine what follow up services employees and students may need. A tentative schedule will be out soon.

Other Updates

- The Honorable Katie Porter visited GWC campus and toured the Criminal Justice Regional Training Center, and tour from Associate Dean / Director, Tim Vu.
- The Nursing Program has been approved for funding to double enrollment, beginning next semester, and working with CSUSB (Cal State University San Bernardino) to offer a dual enrollment for our nursing students to work on bachelor's degree while enrolled at GWC.
- GWC will host "Goldchella" on Thursday, April 6th where we will have over 1200 high school students visiting campus.

FOUNDATION REPORT

Bruce Berman reported on the latest Foundation events and plans:

- The Opportunity Car Draw is in full motion with better sales this year. We have sold 246 tickets total and are currently partnering with the Kiwanis Club and EFFA. If board members have not participated, please purchase your tickets soon. The car draw will be held Thursday, May 25th.
- We will host our Donor Reception and Theater Show on Friday, April 28th. This year's show is a "*Mid Summer's Night Dream*", directed by Martie Ramm.
- Scholarship Awards Night will be Tuesday, May 16th on the grinder outside the Multi-Purpose Room in the RCJTC building. Invitations will be mailed soon.
- Past donors and sponsors will be contacted for this year's support and will be invited to a reception later this summer.

Meeting adjourned at 5:15 PM.

Upcoming Meeting Dates:

May 31st, July 26th, September 27th, and November 29th